



Veterinary Technician

About Fearless Kitty Rescue:

Fearless Kitty Rescue is a smaller, 501(c)3 nonprofit, no-kill, free-roaming cat rescue housed in Fountain Hills, Arizona. Since its inception in 2012, Fearless Kitty has rescued over 3,200 cats from across the valley, nearby counties, and even from other states and disaster areas (such as Hurricane Harvey and the L.A. fires). Through the hard work of a few staff and a lot of volunteers (over 100!), 375+ cats are saved each year and given a safe, loving place to live while they wait for their new families.

Position:

The Veterinary Technician will be responsible for the health and safety of the animals through good medical management, the provision of information and/or advice to staff and volunteers, and the smooth operation of the medical areas of the Rescue. This position reports to the Operations Manager.

Qualities:

- High level of professionalism
- Organized and detail-oriented
- Passionate about cats
- Friendly, outgoing personality
- Flexible mindset
- Team Player

Animal Related Responsibilities:

- Perform preliminary animal evaluations, assist with veterinary exams, coordinate with a volunteer to record the exam/evaluation notes and instructions in the PetPoint database in a timely manner.
- Coordinate and/or administer required treatments and update the medical records in the database.
- Monitor and address any animal health concerns throughout the day.
- Maintain the accuracy of animal identification records in all animal care areas.
- Monitor weights of animals and coordinate with participating veterinarians on any dietary and medical adjustments.



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Miscellaneous Responsibilities:

- Perform a weekly inventory of medical supplies.
- Monitor medication usage and ensure proper storage and handling.
- Work with adoptions to answer questions and/or provide information to potential adopters.
- Perform other duties as assigned.

Supervisory Responsibilities:

- Train, mentor, and oversee volunteers who work in the medical area.

Contact with Others:

- Contribute to a professional work environment by maintaining a positive and helpful attitude toward co-workers, volunteers, donors, and the general public during their visits to the rescue.
- Exercise appropriate judgment when answering questions and releasing information.
- Communicate in a way that demonstrates and promotes collaboration, cooperation, and problem solving.

Additional Requirements:

- Ability to stay standing and/or active during the entire shift.
- Must be able to lift 40 lbs.
- Comfortable handling cats of varying sizes, temperaments, ages, and backgrounds.
- Must be okay having contact with animal waste, soiled kennels, kennel cleaners/disinfectants, animal bedding, and dishes.

Preferred Experience:

- 1+ years as a veterinary technician.
- 1+ years handling the care of cats/kittens of all ages.
- Familiarity with Microsoft Office products.
- Bonus: Experience with PetPoint.



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Work Schedule:

- Full time (40 hours per week)
- Flexible days/times, including weekends

Wage/Benefits/Perks:

- Wage: \$18.00 per hour
- 40 hours PTO plus 3 Paid Holidays
- 403(b) with employer contribution after 1 year of employment
- HRA (Health Reimbursement Arrangement)
- Up to 5 paid hours per quarter for professional development
- Unpaid time-off options (up to 10 days with approval from the Executive Director)
- Monthly staff lunches
- Waived adoption fees after 3 months

To Apply: Please send resume to: director@fearlesskittyrescue.org